



Otago Polytechnic Limited

BOARD PACK

for

Otago Polytechnic Limited (The Company) Meeting of the Board (Open)

Thursday, 22 April 2021

11:00 am

Held at:

Corporate Suite 1

Level 3, Forsyth Barr Stadium

AGENDA



OTAGO POLYTECHNIC LIMITED (THE COMPANY) MEETING OF THE BOARD (OPEN)

Name:	Otago Polytechnic Limited
Date:	Thursday, 22 April 2021
Time:	11:00 am to 11:30 am
Location:	Corporate Suite 1, Level 3, Forsyth Barr Stadium
Board Members:	Adam La Hood (Chair), Justin Lester, Karen Coutts, Maryann Geddes, Megan Potiki, Paul Allison
Apologies:	Mike Collins
Guests/Notes:	In Attendance: Jeanette Corson (Company Secretary), Philip Cullen (Deputy Chief Executive Corporate Services), Megan Gibbons (Chief Executive), Louisa Homersham (Deputy Chief Executive Business Services), Oonagh McGirr (Deputy Chief Executive, Learning and Teaching Services), Phil Osborne (Convenor, Staff Committee), Ezra Tamati (Convenor, Student Committee).

1. PROCEDURAL

1.1 Karakia Timatanga

Supporting Documents:

1.1.a Karakia.docx	7
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1.2 Welcome/Apologies/Notices

The following apologies have been received:

- Paul Allison for lateness
- Mike Collins
- Janine Kapa
- Chris Morland
- Laura Warren

1.3 Conflicts of Interest

Supporting Documents:

1.3.a Conflict of Interest.docx	8
1.3.b Board Interests Register.docx	9

1.4 Additional Agenda Items

1.5 Confirm Minutes

Supporting Documents:

1.5.a	Minutes cover. docx.docx	12
1.5.b	Minutes : Otago Polytechnic Limited (The Company) Meeting of the Board (Open) - 18 Mar 2021	13

1.6 Matters Arising/Actions

Supporting Documents:

1.6.a	Actions - Open.docx	16
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2. REPORTS

2.1 Chief Executive

Supporting Documents:

2.1.a	CE Report April 21.docx	17
2.1.b	Media report for Board March 2021.pdf	19

3. FOR APPROVAL

3.1 International Fees

Supporting Documents:

3.1.a	International Fees.docx	21
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3.2 Terms of Reference

Supporting Documents:

3.2.a	Terms of Reference cover.docx	22
3.2.b	Health and Safety Terms of Reference.docx	23

4. MATTERS FOR NOTING

4.1 Board Calendar

Supporting Documents:

4.1.a	Board Calendar cover.docx	28
4.1.b	Board Calendar.docx	29

4.2 Executive Leadership Team Interests Register

Supporting Documents:

4.2.a	ELT Interests Register cover.docx	31
4.2.b	ELT Interest Register.docx	32

4.3 Academic Committee

Supporting Documents:

4.3.a	Academic Committee Minutes cover.docx	34
4.3.b	Academic Committee Summary from meeting held 9 March 2021.docx	35

4.4 Staff Committee

Supporting Documents:

4.4.a	Staff Committee.docx	37
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4.5 Student Committee

Supporting Documents:

4.5.a	Student Committee cover.docx	38
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4.6 Board Policies and Review Dates

Supporting Documents:

4.6.a	Policies cover.docx	39
4.6.b	Status of Board policies.docx	40

4.7 Graduate Destination Survey

Supporting Documents:

4.7.a	Graduate Destination Survey Cover.docx	41
4.7.b	OP_Graduate Outcomes Report 2020.pdf	42

4.8 Komiti Kawanataka

Supporting Documents:

4.8.a	Komiti Kawanataka.docx	46
4.8.b	Points of Note for OP Board - Komiti Kāwanataka, Apr 2021.docx	47

5. CLOSE MEETING

5.1 Close Meeting

Next meeting: Otago Polytechnic Limited (The Company) Meeting of the Board (Open) - 20 May 2021, 11:30 am